

## ACT Government's Housing Choices Collaboration Hub

## Observer Registration and Code of Conduct

The Collaboration Hub is an opportunity for a group of randomly selected citizens to take the time to consider information, hear firsthand from experts of their choosing, and see if they can find consensus around recommendations to Government.

As a process that is beginning to be used more and more frequently, we are keen for everyday members of the community, stakeholder groups and others to take a look in order that they can form their own assessment of the merits of this approach. However, we need to have a few guidelines to minimise any possible disruptions.

The Hub will have sessions that are open and others that are closed, much like a criminal jury. Observers are welcome during open sessions and will be asked to leave for closed sessions.

Observers are asked to come along at the times specified for the open sessions and stay until there is a break. People coming and going is surprisingly disruptive.

The Hub ultimately has control, and newDemocracy and the Facilitators will respond to their requests regarding observers. For example, the Hub may decide to close a previously open session, and if they do so observers will be asked to leave.

Please be understanding if the agenda timings are not exact: if the participants want to continue a discussion, then we will let that happen, as they own the process.

Seating is limited, for this reason we ask that everyone registers attendance for each session.

We will advise the Hub of who is the room at the start of each open session. If you have a formal interest in proceedings (interest group, government role and community group) we ask that you declare it so we can share this with the Collaboration Hub. To facilitate this you will be asked to sign-in and identify if you are from a particular interest group.

Please note that official video recording and photography may be occurring and by attending you understand you may end up in images used to explain the process.

Observers are not to make audio or video recordings or take photos whilst observing the Collaboration Hub unless given permission.

We ask that all observers maintain a standard of behaviour that does not disrupt the work of the Collaboration Hub. In particular, observers are asked not to engage in conversations whilst sitting in the observation area.

Catering is not provided for observers.